COMMUNICATIONS AUTHORITY OF KENYA

Ref: CA/SCM/OT/10/2024-2025

November 8th, 2024 **Addendum No. 1**

To All Bidders,

TENDER FOR PROVISION OF MEDICAL INSURANCE COVER (MEDICAL INSURANCE BROKERAGE SERVICES)- CLARIFICATIONS - NO: CA/SCM/OT/10/2024-2025

Please refer to the above-mentioned tender that appeared in MY GOV on 29th October 2024.

Pursuant to clause 9.1 of the tender document uploaded to our website, and the Public Procurement Information Portal, the Authority wishes to respond to the clarification sought by some of the prospective bidders as follows: -

CLARIFICATION A.

No	Clarification sought by prospective Bidders	CA's Response
1	Item No. 7 of Invitation to Tenderers requires "*All Tenders must be accompanied by a tender Security of Kes 1,000,000.00* ***valid for 240 days*** *in form of a guarantee from a reputable bank payable to the Director General, Communications Authority of Kenya (Self-insured tender securities are not allowed)".*	The Authority has amended the requirement to read as follows: Bid Security of Kshs. 1,000,000.00 in form of a guarantee from a Tier 1 bank licensed by the Central Bank of Kenya (CBK) valid for 210 days from the tender closing date
	Mandatory Requirements for Brokerage firms item No. 5 requires, *"Bid Security of Kshs. 1,000,000.00 in form of a guarantee from a Tier 1 bank licensed by the Central Bank of Kenya (CBK)* ***valid for 210 days*** *from the tender closing date".*	
4	Under Cover details (Table 1) – I note a cover denoted, "Dental *and Dental optical".*	The Authority has deleted the repeated word Dental to read, **"Dental and Optical"**
5	The tender is pertaining to Brokerage services and yet the AIBK certificate is missing from the mandatory requirements for Brokers. This is the only certificate that proves that one is a Broker.	The AIBK certificate is not a requirement for the subject tender.
6	To enable us provide you with an accurate and comprehensive quote, we kindly request for actual membership breakdown as per family size.	The Actual Membership breakdown is attached as annex 1.

ALL other conditions of the tender remain unchanged.

Peter Mwangi
FOR: DIRECTOR GENERAL/CEO

ANNEX 1: RESPONSE

CATEGORY A (BORD &USAC MEMBER)

Family Size	No.	Sum
M	21	21
Grand Total	21	21

CATEGORY B (DG)

Family Size	No.	Sum
M+3	1	4
Grand Total	1	4

CATEGORY C (MANAGEMENT)

Family Size	No.	Sum
M+11	1	12
M+2	2	6
M+3	6	24
M+4	2	10
Grand Total	11	52

CATEGORY D (STAFF)

Family size	No.	Sum
M	40	40
M+1	27	54
M+2	41	123
M+3	64	256
M+4	45	225
M+5	18	108
M+6	5	35
M+7	2	16
M+8	1	9
Grand Total	243	866

CATEGORY E (STAFF ON CONTRACT AND THEIR DEPENDANT)

Family size	No.	Sum
M	110	110
M+1	21	42
M+2	26	78
M+3	19	76
M+4	10	50
M+5	4	24
M+6	11	77
M+7	0	0
M+8	0	0
Grand Total	201	457